

AMEX GBT

Ovation 



Benefits of a managed travel program

Have you recently evaluated your travel program and travel spend?

The time to review is now.

Keys to a managed travel program:

Savings, service and security

This guide highlights the many benefits of consolidating and fully managing a travel program. Working with a travel management company will help you achieve your goals by reducing costs, managing enterprise risk, and providing exceptional service for your travelers.

A travel management company is predicated on the ability to facilitate travel for the most discerning business travelers, while consistently providing a flexible, premium level service with tremendous value. It is important to select a travel management company with experience in the unique and complex needs of your travelers.



Savings: Reduce costs

By understanding how and where you travel, companies can analyze spend, create a plan of action, and optimize savings.

Service: Enhance travel with high-touch service

Align your company with dedicated travel professionals with experience serving similar clients to enhance the travel experience.

Security: Address travelers' global safety

Know where your travelers are in the event of emergencies and crises.

Savings:

Reduce costs

Consolidating travel data enables companies to analyze travel spend. This gives you the power to leverage negotiations with key suppliers and allows insight into travel patterns so your company can make strategic decisions to help reduce costs. By consolidating your travel program with a travel management company, policy compliance can be monitored so travelers are offered and encouraged to make the best travel decisions.



The **cost of travel** is a company's second or third largest **controllable expense**.

Benefits include:

- Leveraging airline spend for contract negotiations to receive discounted airfares.
- Utilizing proprietary hotel discounts for travelers.
- Increasing online booking adoption through a corporate tool to lower agency transaction fees.
- Enforcing travel policy for optimal compliance.
- Pre- and post-trip reporting to track and analyze travel data.
- Benchmarking travel spend and policies against similar companies.
- Tracking unused tickets to ensure maximum utilization.

Service:

Enhance travel experiences with high-touch service

While the cost savings benefits of a managed travel program to a company's bottom line is clear, there are also significant traveler and travel arranger benefits. Whether travel bookings are made online or offline, travelers will benefit from a vetted and efficient single source travel booking process.



Benefits Include:

Rates, upgrades, and amenities

- Access to the best fares and rates not available on public internet sites.
- Low fare guarantees, instilling 100% fare and rate confidence.
- Flight upgrades, waitlist clearances, and preferred seat assignments.
- Hotel upgrades and amenities including complimentary WiFi access and breakfast.

Easy and efficient booking

- 24/7 experienced and dedicated travel professionals.
- Seamless online booking on any smartphone.
- Subject matter experts on call for all domestic and international travel needs.
- International faring expertise for complex multinational itineraries.

Mobile access

- Book flights, hotels, and car rentals on any smartphone .
- Receive immediate trip alerts when travel plans are disrupted.
- View and manage travel itineraries on smartphones with expense and calendar integration.

Security:

Address travelers' global safety

Whether your employees travel domestically or internationally, they will face risk. Risk management information is necessary for the duration of a trip, as well as prior to a trip beginning. Consolidating your travel program insures that your company can monitor travelers from initial trip planning through their return.



Many travel management companies offer **global crisis reporting** and **traveler tracking**.

Benefits include:

- Pushed breaking news alerts detailing natural disasters, local and global emergencies, and weather-related disruptions.
- 24/7 travel dashboards monitoring and locating travelers on the road.
- Medical and evacuation services.



To learn more, please contact us for a consultation.



GBT Travel Services UK Limited (GBT UK) and its authorized sublicensees (including Ovation Travel Group and Egencia) use certain trademarks and service marks of American Express Company or its subsidiaries (American Express) in the "American Express Global Business Travel" and "American Express GBT Meetings & Events" brands and in connection with its business for permitted uses only under a limited license from American Express (Licensed Marks). The Licensed Marks are trademarks or service marks of, and the property of, American Express. GBT UK is a subsidiary of Global Business Travel Group, Inc. (NYSE: GTBG). American Express holds a minority interest in GTBG, which operates as a separate company from American Express. © 2024 GBT Travel Services UK Limited.



**GLOBAL
BUSINESS
TRAVEL**